Cybersecurity
summer
bootcamp

4NSEEK

Financial support program to attend the Cybersecurity Summer BootCamp 2019 event for technical people who work in Law Enforcement Agencies

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IMPORTANT: The translation of these call bases is done in order to facilitate their understanding by those applicants who do not correctly understand Spanish. However, indicate that it is not a literal sworn translation, so that, if there are discrepancies between the two versions, the text contained in the bases in Spanish will always prevail.

0 MOTIVATIONS AND BACKGROUND

The Spanish National Cybersecurity Institute, S.A. (INCIBE) is s an organisation dependent on the Spanish Ministry of Economy and Business, the Secretary of State for Digital Progress, and is the benchmark institution with regard to the development of cybersecurity, and of digital trust for the general public, for RedIRIS (the Spanish academic and research network), and for businesses, especially sectors of strategic importance.

INCIBE's mission is to strengthen cybersecurity, trust, and the protection of privacy with respect to services offered within the information society, providing value to the public, businesses, the Spanish Government, the Spanish academic and research network, the information technology sector and strategic sectors in general.

INCIBE's vision is to achieve its objectives through:

a) The diligence of professionals, highly qualified and committed to their projects, and capable of continuously creating value and innovation.

b) Creating a more dynamic ICT sector, from a perspective of equal opportunities, creating new business and opportunities for clients, suppliers and professionals.

c) Support for the general public, government bodies, and RedIRIS, along with affiliated institutions, key for developing new technologies of high social value.

d) Generating cybersecurity intelligence as a necessary lever for the development of the technology and knowledge to be applied in the form of new tools and strategies.

e) The promotion and generation of talent in the field of cybersecurity, boosting the first-level research that is already carried out by important public and private agents in Spain, putting value on the infrastructures and available knowledge

INCIBE in collaboration with other national and international entities organizes every year the international training event Cybersecurity Summer BootCamp[1], focused on training for technicians of Computer Emergency Response Team (CERTs or CSIRTs), officers of the Law Enforcement Agencies (LEA) and Policy Makers –mainly judges and prosecutors-(PM). On each edition, training embraces the latest techniques for the fight against cybercrime, the management of cybersecurity incidents and the legislative aspects to be taken into account in all of them, as well as improving coordination in the management of incidents and cybercrimes.

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[1] https://www.incibe.es/en/summer-bootcamp

The 2019 edition will take place from July 16 to 27 in Leon, Spain and students from all over the world are expected to attend to it[2].

On the other hand, INCIBE participates in European projects for the generation of tools, or provision of services aligned with the strategic activity lines of the entity, aimed at its target audiences.

It is also INCIBE's mission to support and promote the national cybersecurity sector. For this reason INCIBE supports those research and innovation cybersecurity projects matching European calls, led or participated by Spanish entities.

INCIBE leads the European project 4NSEEK "Forensic Against Sexual Exploitation of Children"[3], a project co-funded by the European Union that fights against Cybercrime and Child Sexual Abuse. The main objectives of 4NSEEK are:

- The promotion of international police cooperation with the use of common forensic tools and procedures, as well as advanced training in this topic that will be materialized in the event Cybersecurity Summer Bootcamp 2019 and 2020 editions.

- Improvement of the 4NSEEK forensic analysis tool specialized in child abuse including innovative improvements based on the needs of the police involved, reinforced by the scientific research of the participating Universities.

- The development and dissemination of guides and other materials to detect and prevent the sexual abuse of minors through a group of experts in this type of crime, composed of psychologists, social workers, educators, legislators, police and prosecutors.

To achieve these objectives, the 4NSEEK project considers on its scope to encourage the attendance of police bodies in the event Cybersecurity Summer BootCamp 2019, mainly those focused on the fight against Child Sexual Abuse and the detection of the distribution of those contents on the Internet.

In this context, INCIBE offers an economic aid package aimed at personnel of Law Enforcement Authorities working in specialized units, in the terms detailed in this document.

The budget for this scholarship program is co-financed by the European Union, within the framework of this European project 4NSEEK, which a 90% of European funding from the **Internal Security Fund - Police** program. INCIBE, in order to strengthen the establishment of permanent cooperative relations with a wide network of leaders in the fight against

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[2]https://www.incibe.es/sites/default/files/paginas/summer-bootcamp/informacion-general/cybersecurity_summer_bootcamp2018_eng.pdf

[3] https://www.incibe.es/en/european-projects/4nseek

cybercrime in the field of minors, considers strategic to contribute financially and lead this international project.

Co-funded by the Internal Security Fund of the European Union

1   FIRST. - OBJECT AND SCOPE OF THE SCHOLARSHIP

The scholarship is intended to facilitate travel to the **Cybersecurity Summer BootCamp 2019** event that will be held in **León, Spain**, from **July 16 to 27, 2019**.

These grants cover the transfer to and from León (Spain), done from three days before the event to three days after the event.

The routes must be round trip with the city of León as the origin and / or destination. Only inter-urban and / or international journeys will be covered, excluding local (intra-urban) journeys.

The trips must be made in collective transportation such as airplanes, trains, buses, etc. The trips made by private car, rented vehicles, Tourist Vehicles with Driver or taxis are not object of this economical support.

On the other hand, trips should be made in tourist class or tourist, or preferred tourist. Trips made in first class, executive class or preferred class will not be granted.

In case a ticket has administrative expenses, there will be subsidized a maximum of € 10 per ticket for this concept.

Any other expense different from the indicated before will not be object of this economical support, excluding, by way of illustration but not limitation, the following:

- Accommodation expenses, including overnight stays during the trip.

- Additional travel insurance (not included in the amount of travel).

- Possible customs expenses.

- Feeding expenses, including meals or beverages that are taken during the trip, and that are not included in the transport of the displacement (such as intercontinental air travel).

2   SECOND. - BUDGET ALLOCATION

The budget allocation of these grants for the year 2019 amounts to a total of **€80,000.00** distributed in a maximum of €1,000.00 per beneficiary. Therefore, there will be awarded a maximum of 80 scholarships.

This amount of €1,000.00 refers to the maximum amount that each beneficiary can obtain from his/her travel expenses. In the case that the transport involves an expense lower than this figure, only the actual costs incurred will be paid, and the candidate cannot request the remaining amount up to €1,000.00.

The money left over from this call will be added to the budget of the second call that will be launched for the Cybersecurity Summer BootCamp 2020.

If any beneficiary waives the support within the time allowed for it, the grant will be assigned to the next applicant on the waiting list. In the event that there were no more applicants on the waiting list, the budget allocated to this support would be added to the budget of the second call.

2.1   Tickets acquired in other currency than euro

The calculation of the price of the ticket will always be made in euros, in case that the displacement has been acquired with a different currency, the economic conversion of the mentioned ticket to euros will be made at the exchange rate of the day in which the purchase was made, according to the data from the European Central Bank.

The payment by INCIBE will also be made in euros even if the candidate receives it in his/her bank in the local currency. In this way, it is possible that, due to the fluctuation of foreign currencies with respect to the euro, deviations may occur between the economic amount originally paid by the candidate and the refund received.

3 THIRD. - REQUIREMENTS AND OBLIGATIONS

3.1 Candidates for receiving the support

The economical support can be granted to people who meet the following requirements:

- Be a **student of the Cybersecurity Summer BootCamp 2019** course for the **LEA track**. This is an essential requirement for obtaining assistance with the following considerations:

  o It is possible to request this economical support before having the confirmation of having been admitted to the training, although the list of candidates admitted to receive de economical support will be notified once all the students have already been selected for the LEA Track.

  o Any applicant for the economical support will be excluded as a beneficiary if he/she is not finally admitted as a student of the course.

- **Work in a Law Enforcement Agency** being personnel directly hired by those groups. It is not admitted subcontracted personnel or people who actively collaborates with LEA but are not directly hired by them.

- Work in any of the following areas:

  o Technical work in cybersecurity in specialized units in the fight against child sexual abuse.

  o Carrying out digital forensic analysis activities.

  o Technical work in cybersecurity in specialized units in the fight against cybercrime.

- The Law Enforcement Agency where the candidate works shall not be located in Spain.

- It is required to have **high proficiency in English and/or Spanish**, in order to being able to follow the training and actively participate in that language. This is required because the training of the Cybersecurity Summer BootCamp is taught in English and Spanish, offering part of the content in the language selected by the student and, for the training that is in the other language, there is a service of simultaneous translation. Without this requirement the applicant could not conveniently follow the course.

3.2 Duties

To receive the economical support, candidates must:

- Receive the diploma of attendance and participation in the Cybersecurity Summer BootCamp 2019 event granted by the University of León. (No other diploma issued

from the Organization other than the training officer issued from the University of León will be taken into account).

- o For the reception of this diploma, the attendance to the training activities is mandatory in, at least, 95% of the workshops, seminars and activities. That permits to leave a maximum of one morning or afternoon of the event (with a previous duly justified absence notification).

- o In each activity there will be an access control and the attendance of the students will be registered. It is the **student's responsibility to make sure that his/her attendance has been correctly registered** at the entrance and at the exit of each activity.

- **Participate in the work groups and specific activities that take place during the event related to the fight against Child Sexual Abuse** (those activities will be correctly identified before the event so that the student will not have any problem to attend them).

- **Actively participate in the seminars on the use of the 4NSEEK forensic tool** that will be presented during the event and **submit a brief report** (of at least 5 pages) **of conclusions about it** (this report is based on the presentation made at the event and reports valuable feedback regarding improvements, strengths or opinions on the tool).

  It will be positively valued if 4NSEEK tool analysis is additionally completed with a a-posteriori test made at the participant's facilities, making use of his/her own data sets and generates a **test report**. To be able to use the 4NSEEK tool to carry out those tests, it is compulsory to work in an LEA unit dedicated to the fight against child abuse and / or pornography on the Internet and formally request the tool from INCIBE.

- After the event, provide the travel tickets and the payments done to INCIBE for validation.

  <u>Original tickets</u> **and proof of payment** must be presented. The travel tickets must show clearly its cost and the traveller's name which must be the same than the applicant of the scholarship (except bearer transport tickets). As proof of payment only bank transfers and payments made by card are accepted, in both cases the payments must be made from an account owned by the beneficiary. Payments made in cash are not admitted.

  For journeys made by plane the student must present the boarding pass and / or reservation document with the flight data as well as the economic amount.

IMPORTANT: The scholarship payment will be made after the event and within approximately 3 months from the receipt in INCIBE of all the requested documentation and once it has been validated by the Organization.

4   FOURTH. - LEGAL SYSTEM

4.1 Competent body

Within the framework of this initiative, INCIBE will act as coordinator of the selection process of scholarship students, monitoring their compliance with the requirements and obligations of the scholarships and their payment.

Specifically, and for the selection of candidates, a Selection Committee will be set up, composed by INCIBE staff and, if necessary, external experts. This Commission will be in charge of the process of admission and rectification of participation requests, and of raising a selection proposal to the General Director of INCIBE. The approval of the final selection corresponds to the General Directorate of INCIBE

This Commission will be formed by the SBC management team of INCIBE, participated by:

- The Chief Operating Officer of INCIBE.

- The Deputy Director of the area of Cybersecurity for Citizens, Minors and Promotion of Talent of INCIBE.

- Technical personnel linked to the project.

4.2 Confidentiality

INCIBE guarantees the confidentiality and reservation of any data that may know during the call, especially those of a personal nature, which may not be copied or used for any purpose other than that specified in this call.

Any information will be considered as confidential information, with special attention to issues related to job, experience, work performed or know-how of the participants in this call.

Excluded from the category of confidential information are all information that is disclosed by the applicants, and the information that has to be disclosed in accordance with the laws or with a judicial resolution or act of competent authority or that must be made public in accordance with this call.

This information will be considered confidential for an indefinite period of time while it keeps being confidential, even after the training program has finished, without prejudice to the obligation of INCIBE to ensure adequate publicity of the scholarship.

4.3 Protection of personal data

All information provided by the applicants of the scholarship will be treated as established in the REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of April 27, 2016 on the **protection of natural persons with regard to the processing of personal data**, as well as the current Spanish regulations on the matter and

Law 1/1982 of civil protection, **right to honour, personal and family privacy and personal image**.

The data provided here will be incorporated into the treatment system under the responsibility of SME National Cybersecurity Institute of Spain, M.P., S.A (INCIBE) VAT Number: A24530735.

Personal data may be communicated to authorities and public bodies for the fulfilment of a legal obligation required to INCIBE, as well as to third parties when this is necessary for the management of this event. No international data transfers are planned.

The data will be kept exclusively during the limitation period of the actions derived from aforementioned relationships, for the sole purpose of fulfilling the legal obligations required, and for the formulation, exercise or defence of claims.

Likewise, the rights of access, rectification, limitation of treatment, deletion, portability and opposition provided for in the regulations on the protection of personal data, may be exercised by means of a mail letter to INCIBE, S.A., Avenida José Aguado No. 41, 24005 Leon, Spain or by email to dpd@incibe.es.

4.4 Dissemination and notifications

The general information of the program, the present bases and its annexes are published in the INCIBE Web section of the Cybersecurity Summer BootCamp event.

All notifications that must be made within the framework of this program will be made by email through: contacto_summerBC@incibe.es individually, making use of the data provided by the applicants in the application process, so that the candidates must have updated their contact e-mail and review it frequently.

The definitive list of candidates admitted to receive the scholarships will be published on the INCIBE website.

For further information, comments or claim about these scholarships you can write to the following email address: contacto_summerBC@incibe.es indicating in the subject "[4NSEEK] Becas-scholarships".

5 FIFTH. - REQUEST AND DOCUMENTATION TO PRESENT

5.1 Place, time and form for submitting applications to participate

Applications can be submitted from the same day of the opening of the registration / publication of these bases on the INCIBE website until **July 1, 2019**.

For the presentation of applications, candidates must complete and send the following documentation:

- ANNEX I duly completed.

- A copy of the National Identity Card[4] (important: it must be in force).

- A copy of the Passport (for applicants residing in a country that is not part of the European Union. Important: it must be in force).

- Letter / document of the person in charge of the work unit, confirming that the applicant works in this organization and the activities the applicant carries out there.

Documentation must be submitted in one of the following ways:

- By postal mail to the following address:

    Instituto Nacional de Ciberseguridad de España, S.A.

    Becas 4NSEEK, Cybersecurity Summer BootCamp 2019

    Avenida José Aguado, nº 41

    24005 León

    ESPAÑA - SPAIN

- By email to the address: contacto_summerBC@incibe.es. This shipment must have the following characteristics:

    o E-mail subject: "[4NSEEK] Solicitud beca – scholarship application "

    o The email must be sent from the applicants work email address.

    o The attached documents must be digitally signed with a valid electronic signature of the applicant.

    If the submission is made by email, the candidate will receive an email that will include the date and time of receipt of the request and that will serve as proof of reception.

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[4] National Identity Document, ID, ID card, Identity Card, IC, Citizen card

For any questions regarding the submission of applications applicants can email to contacto_summerBC@incibe.es

IMPORTANT: If it is verified the total or partial falsification of any of the documents or information provided, the corresponding request will be cancelled, and INCIBE may execute as many legal actions as may correspond.

Any application received after the deadline, will not be admitted.

All documentation provided as part of this call must be in Spanish and/or English, applications in any other language will not be admitted.

During the selection process, INCIBE reserves the right to request clarifications, in order to verify the adequacy of the candidates to the requirements of these Bases. In this case, the candidate will have a period of 4 working days (considering the labour calendar of León, Spain) to answer the questions raised.

The minimum criteria for the admission of applications are:

- Application correctly made in due time.

- Presentation of the required documentation.

- Compliance, by the candidate, with the requirements indicated in the base THIRD.- REQUIREMENTS AND OBLIGATIONS.

5.2 Place, deadline and manner of presenting the supporting documentation for the receipt of the scholarship

Before October 1, 2019 students admitted to receive the scholarship must send to INCIBE the following documentation:

- ANNEX II duly completed

- Original tickets and boarding passes of the transports made. To be considered as valid, these tickets must contain the following information:

    o Origin

    o Destination.

    o Date of the trip.

    o Amount and currency in which the ticket was paid.

  Additionally, at least for journeys made by plane, the tickets must contain the traveler's name, which must coincide with the applicant's name.

- Proof of payment of these tickets, where it is possible to check the amount and currency of payment, and that the payer is the applicant of the scholarship.

- Detail of the bank account where the applicant wants to receive the economic support, and confirmation that the applicant is the owner of the bank account.

Documentation must be submitted in one of the following ways:

- By postal mail to the following address:

    Instituto Nacional de Ciberseguridad de España, S.A.

    Becas 4NSEEK, Cybersecurity Summer BootCamp 2019

    Avenida José Aguado, nº 41

    24005 León

    ESPAÑA - SPAIN

    At least the travel tickets and boarding passes carried out must be sent to INCIBE in this way, since it is mandatory to provide to INCIBE these **original documents**.

- By email to the address: contacto_summerBC@incibe.es. This shipment must have the following characteristics:

    o E-mail subject: "[4NSEEK] Solicitud abono beca – application of scholarship reimbursement"

    o The email must be sent from the applicants work email address.

    o The attached documents must be digitally signed with a valid electronic signature of the applicant.

    If the submission is made by email, the candidate will receive an email that will include the date and time of receipt of the request and that will serve as proof of reception.

For any questions regarding this process applicants can email to contacto_summerBC@incibe.es

IMPORTANT: If it is verified the total or partial falsification of any of the documents or information provided, the corresponding request will be canceled, and INCIBE may execute as many legal actions as may correspond.

Any supporting documentation that is received after the deadline will be left out of the scholarship program and, therefore, the candidate will not be able to receive this grant.

All documentation provided as justification of expenses, except tickets, must be in Spanish and / or English, in case the original documentation is in a language different from the indicated, this documentation must be accompanied by a translation faithful to English and / or Spanish.

6   SIXTH. - PROCEDURE AND SELECTION CRITERIA

6.1   Selection: phases and terms

Once the deadline for receipt and rectification of applications has expired, INCIBE will convene the **Selection Committee** to evaluate the applications.

INCIBE may require candidates to formulate the necessary clarifications to understand some aspect of their application. In no case it will be admitted that, in the process of clarification, the applicant varies the terms expressed in his/her application. It will only be considered as admissible information the one that facilitates the understanding of the initial proposal or clarifies the one presented

The Selection Committee has discretion to evaluate the selected proposals according to the criteria set out in these rules and will determine the classification of all admitted applications and which ones will be chosen, up to a maximum of 80, which will be included in a record. This record will also indicate the candidates that are on the waiting list, which will be ordered by priority, that is, the first of the waiting list will be the first to be admitted in case there is any waiver.

Within a maximum period of 7 days from the end of the period of correction or clarification, the **provisional list of admitted candidates will be published**.

The selection of candidates will be done applying the following criteria by this order:

- **Work experience**:

    o   Priority will be given to those candidates who perform technical work in cybersecurity in specialized units in the fight against child sexual abuse
    o   Priority will be given to those candidates who perform digital forensic analysis activities
    o   Priority will be given to those candidates who perform technical work in cybersecurity in specialized units in the fight against cybercrime

- **Training in cybersecurity**:

    o   Having cybersecurity certifications is an asset
    o   Priority will be given to those candidates who have not attended previous editions of the event (in case of a tie between candidates, those who have attended fewer editions will have priority)

- **Place of origin**:

    o   The diversity of countries of origin will be valued positively. Initially, no more than two applications per country will be covered unless all the scholarship places are not covered. This can produce that students with higher score than others are not admitted in the first instance to the training when the quota of assistants for that country is covered.

The result of the selection procedure will be notified individually by email to each of the applicants, indicating whether he/she have been admitted or excluded as well as the score obtained.

In the event that the applicant does not agree with the result of the technical analysis carried out by INCIBE or any other circumstance, he/she may submit his/her claims to contacto_summerBC@incibe.es, he/she will have a period of three days from the communication to make the claim, which will be resolved and notified within a maximum period of three (3) business days. If there is no response after that period, the claim will be considered as dismissed.

In the same period, in the event that an applicant rejects or desists from participating as a student in the Cybersecurity Summer BootCamp event, he/she will automatically be considered as excluded from this economical support and the next candidate will be selected in the list of candidates. Those new candidates will have similar deadlines in terms of the number of days for the presentation of the required documentation.

After the deadline for the filing and processing of claims and for the presentation of the aforementioned documentation, the agreement of the General Director of INCIBE will be published with the **final list of admitted candidates and waiting list**.

6.2   Valuable criteria

The applications received will be scored according to the criteria explained below. Classification will be made, as a result of the score, from the highest to the lowest score of the candidates.

1. **Work experience**. The following will be valued:

   a) Perform technical work in cybersecurity in specialized units in the fight against cybercrime, will be valued with 1 point for each year of seniority, with a maximum of 8 points.

   b) Carry out a **technical work in cybersecurity in specialized units in the fight against child sexual abuse**, in case the unit in which the candidate works is specialized in the fight against child sexual abuse, to the previous score will be added 1.5 points per every year worked in this unit, up to a maximum of 12 points.

      i) In addition, two additional points will be granted to those applicants who have the ability to test the 4NSEEK project tool in their own facilities and issue a **test report** on it.

   c) **Perform forensic analysis activities**, if within the technical work that the candidate carries out he/she carries out digital forensic analysis related to the detection of child sexual abuse, 1 point will be awarded if a forensic analysis

has been carried out in the last 6 months; 2 points if he/she has made between 2 and 4, and 3 points if more analysis has been done.

2) **Training in cybersecurity**. The following will be valued:

- **Cybersecurity certifications**: 1 point will be awarded for each current cybersecurity certification up to a maximum of 3 points.
- **Participation in previous editions of Cybersecurity Summer BootCamp**: In case the candidate has not attended any previous edition, he/she will be awarded 2 points.

Origin. The diversity of countries of origin will prevail so that, initially, no more than two applications per country will be covered. This criterion will not be scoring, but for each country of origin those candidates with the highest score will be selected.

León, June 7, 2019

GENERAL DIRECTOR

S.M.E. INSTITUTO NACIONAL DE CIBERSEGURIDAD DE ESPAÑA, M.P. S.A.

7   ANNEX I: SCHOLARSHIP APPLICATION

Mr./Mrs. _____ with National Identity Card[5] _____ and passport number _____, with nationality _____ apply for the grant awarded by the 4NSEEK project to cover travel expenses up to León, Spain, to attend the Cybersecurity Summer BootCamp 2019 event.

1. APPLICANT DETAILS

1. Country and city of residence	
2. Educational level:	
3. Educational level related to new technologies:	
4. Cibersecurity Certifications that you have (up to a máximum of 3)	

2. WORK EXPERIENCE

This section is to know more about your experience in the fight against cybercrime and child sexual abuse. In this section it is especially important that you be as honest as possible, the Cybersecurity BootCamp event has a large technical component and it is possible that if you do not have enough experience in this area you may do not take the most advantage of the training:

1. Entity where you work	
2. Country of the entity:	
3. Unit in which you work: Cargo:	
4. Position:	
5. Years working at the entity:	

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[5] National Identity Document, ID, ID card, Identity Card, IC, Citizen card

6. Years of professional experience in your position	
7. Years of professional experience working in units specialized in the fight against cybercrime:	
8. Main activities that are carried out in your unit. Describe the main activities that are carried out in your unit. It is not necessary to be very extensive, with 2 or 3 lines is enough:	
9. Describe, briefly, what your job position comprises and the activities you do: Indicate what your job position comprises and the main activities you do. It is not necessary to be very extensive, with 4 or 5 lines is enough:	
10. From the following activities / actions, mark those that you frequently do, indicating how many times you have performed this activity in the last 6 months	
☐ Forensic analysis of an electronic device	
☐ Forensic analysis of an electronic device in the fight against child sexual abuse	
☐ Fight against cybercrime, carrying out some activity related to new technologies	
11. If you have participated in any previous edition of Cybersecurity Summer BootCamp, please, indicate the editions	

☐ I confirm that I can test the 4NSEEK tool in my unit of work (*it is necessary to work in a unit dedicated to the fight against child sexual abuse on the Internet*).

☐ Before requesting the financial reimbursement of the scholarship, I promise to test the 4NSEEK tool in my unit of work and submit INCIBE a report of the tests performed.

IMPORTANT: To apply for the scholarship, you must be hired directly by the entity indicated in point 1 of the subsection "Work experience"

3. CONTACT INFORMATION

E-mail:	
Oficce´s contact phone (Include the international prefix)	
Timetable in which we could phone you:	
Cell phone number:	

IMPORTANT: The email address indicated in this section will be used for all communications that we will make to you from INCIBE

4. TRAVEL INFORMATION

For information purposes, please provide your travel plan here, indicating for each journey the origin, destination and means of transport you plan to use. For Origin and Destination locations, please indicate source station (train, bus, airport), city and country.

Outward journey

Origin	Destination	Mean of transport	Travel date

Return journey

Origin	Destination	Mean of transport	Travel date

5. ADDITIONAL INFORMATION

Attached to this application I provide the following documentation:

- A copy of the National Identity Card[6] (important, it must be in force)

- A copy of the Passport (for applicants residing in a country that is not part of the European Union. Important: it must be in force)

- Document/letter form the person in charge of the work unit, confirming that you work in this organization and the activities you carry out

- A copy of the cybersecurity certifications that I have at the time of the request

6. PROTECTION OF PERSONAL DATA

Please, read carefully the data protection clause and check the box at the end where it indicates that you agree with it.

*In accordance with the provisions of REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of April 27, 2016 on the **protection of natural persons with regard to the processing of personal data**, as well as the current Spanish regulations on the matter and Law 1/1982 of civil protection, **right to honour, personal and family privacy and personal image** we inform you of the following aspects:.*

Responsible for the processing of your data

The data provided here will be incorporated into the treatment system under the responsibility of SME National Cybersecurity Institute of Spain, M.P., S.A (INCIBE) VAT Number: A24530735.

Purpose of the treatment

INCIBE exclusively collects your personal information to manage your scholarship application to the grant program to attend the Cybersecurity Summer BootCamp 2019 and comply with the obligations that legally apply.

Personal data may be communicated to authorities and public bodies for the fulfillment of a legal obligation required to INCIBE, as well as to third parties when this is necessary for the management of this event. No international data transfers are planned.

Treatment duration

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[6] National Identity Document, ID, ID card, Identity Card, IC, Citizen card

The data will be kept exclusively during the limitation period of the actions derived from aforementioned relationships, for the sole purpose of fulfilling the legal obligations required, and for the formulation, exercise or defense of claims.

Likewise, the rights of access, rectification, limitation of treatment, deletion, portability and opposition provided for in the regulations on the protection of personal data, may be exercised by means of a mail letter to INCIBE, S.A., Avenida José Aguado No. 41, 24005 Leon, Spain or by email to dpd@incibe.es.

For more information, you can ask to the control authority in matters of Data Protection: the Spanish Agency for Data Protection.

Having read this notice, I give my authorization to INCIBE to:

Use all the data contained in this application to manage my scholarship application to the grant program to attend the Cybersecurity Summer BootCamp 2019 event.

7. STATEMENT OF RESPONSIBILITY

I declare that I know and accept the rules of the 4NSEEK scholarships program and that all the information set out below is true:

- I have not received any other financial support to travel to León, Spain, to attend the Cybersecurity Summer BootCamp 2019 event.

- In the event that I receive any other financial support for this purpose, such as being paid by the entity in which I work, the Ministry of my country, etc., I will inform INCIBE accordingly and I will accept not to receive the economic amount subsidized by the other entity, on the part of the 4NSEEK scholarships.

- I am not disabled or prevented from traveling to Spain

Likewise, I declare that all the information provided in this form and any other information provided to INCIBE is true.

_____, _____th of _____, 2019

Signature[7]

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[7] The signature can be manual if you send us the application form by ordinary mail, or digital if you send us the application form by email

8   ANNEX II: JUSTIFYING MEMOIR

This report will be provided to INCIBE after the event. The deadline to provide it is **October 1, 2019.**

Mr./Mrs. _____ with National Identity Card[8] _____ and passport number_____, with nationality _____ request the reimbursement of the following trips made to attend the Cybersecurity Summer BootCamp 2019 event that took place in León, Spain, from July 16 to 27, 2019.

1. TRAVEL INFORMATION

For Origin and Destination locations, please indicate source station (train, bus, airport), city and country.

Outward journey

Origin	Destination	Mean of transport	Travel date

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[8] National Identity Document, ID, ID card, Identity Card, IC, Citizen card

Return journey

Origin	Destination	Mean of transport	Travel date

2. BANKING DATA

I request the money to be reimbursed to me in the following bank account of which I am the owner or co-owner:

[COMPLETE NUMBER OF THE BANK ACCOUNT]

3. ADDITIONAL INFORMATION

I enclose the following information to the present application:

- Originals of the transport tickets used, which have been sent to INCIBE by postal mail
- Bank receipts that payments have been made from a bank account owned by the applicant
- Information of the bank account where I want to receive the payment, which confirms that the account is my property
- Report with the conclusions of the 4NSEEK tool

☐ Test report of the 4NSEEK tool

4. STATEMENT OF RESPONSIBILITY

I declare that I know and accept the rules of the 4NSEEK scholarships program and that all the information set out below is true:

- I have not received any other financial support to travel to León, Spain, to attend the Cybersecurity Summer BootCamp 2019 event.

GOBIERNO
DE ESPAÑA

MINISTERIO
DE ECONOMÍA
Y EMPRESA

incibe_

- In the event that I receive any other financial support for this purpose, such as being paid by the entity in which I work, the Ministry of my country, etc., I will inform INCIBE accordingly and I will accept not to receive the economic amount subsidized by the other entity, on the part of the 4NSEEK scholarships.

- I have made an adequate use of the Cybersecurity Summer BootCamp 2019 training, proof of this is that I have received and have the certificate of completeness of the course.

- I attended the 4NSEEK tool workshops that I indicate in the conclusions report

☐ I did the tests to the 4NSEEK tool that I indicated in the test report [9].

Likewise, I declare that all the information provided in this form and any other information provided to INCIBE is true.

[City][Country], [day]th of [month], 2019

Signature[10]

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[9] Only mark in case the tool test report has been delivered

[10] The signature can be manual if you send us the application form by ordinary mail, or digital if you send us the application form by email